



中國醫藥大學  
China Medical University

# 2025 International Student Orientation

## 113 學年度

### 境外新生入學輔導說明會

Alexis WANG & Yen-Ling LAI  
International Education center  
Office of Global Affairs



March 28, 2025

# Meet the Members



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**Facilitators**

Shuinan (Main Campus)

Yen-Ling LAI

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# Outlines

- 校園簡介
  - 交通法規、毒品防制與疾病防治宣導
  - 安全提醒
  - 犯罪防治與協助資源
  - 居留證、健康保險、工作證
- 
- **Brief Introduction of CMU Campus**
  - **Drug prevention, Traffic Regulation & Common Disease**
  - **Safety Reminders**
  - **Crime Prevention & Resources**
  - **ARC, Health Insurance, Work Permit**

# Shuinan Campus

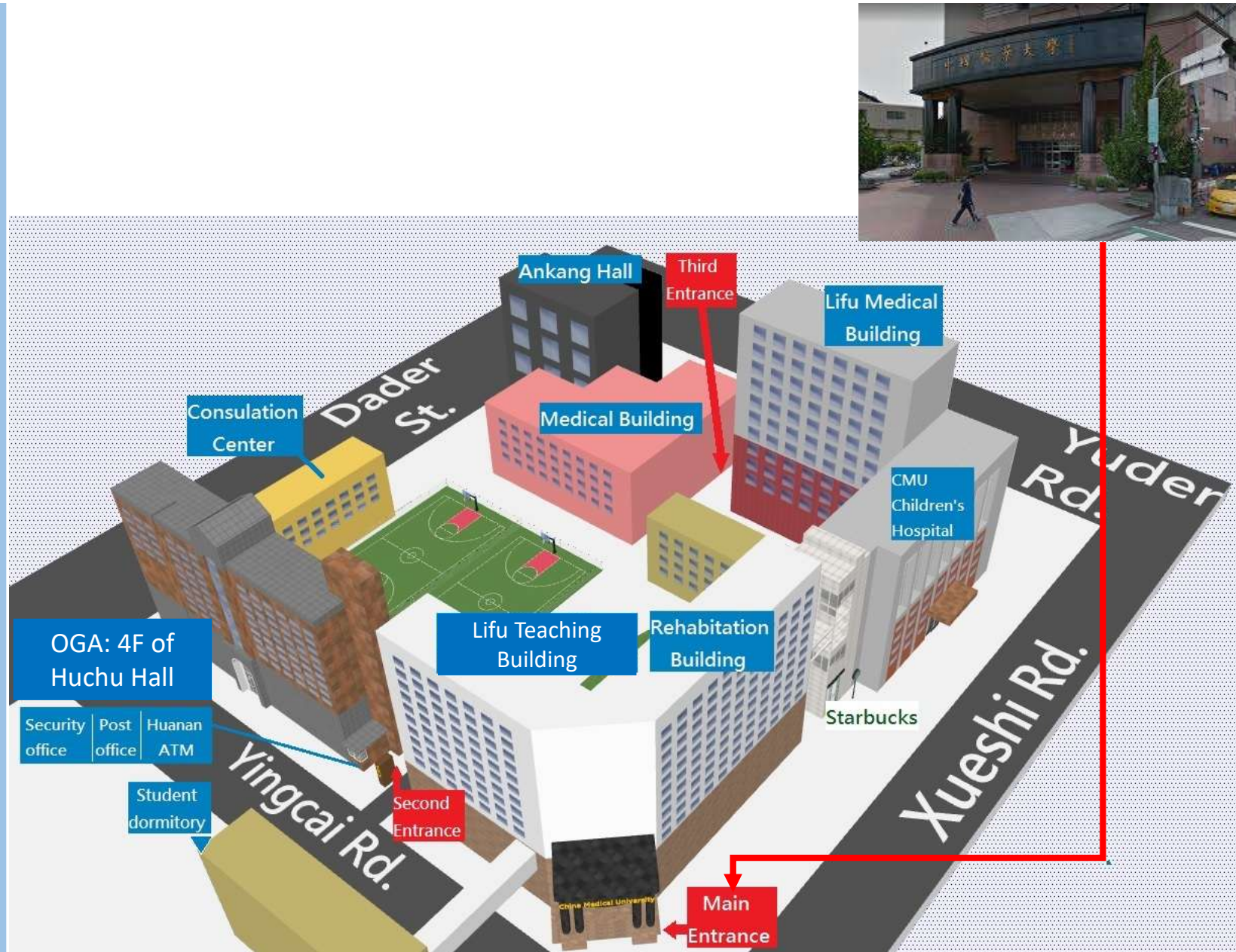
## Excellence Building



- 4F – Information Center & Printing Service
- 7F – Library
- 8F – Offices (College of Pharmacy, Public Health, Health Care, Life Sciences)
- 10F – Cashier, Office of Graduate Student Affairs, Office of Academic Affairs (for bachelor students)
- 11F – Office of Global Affairs



# Yingcai Campus



# Campus Shuttle Bus

Yingcai



Shuinan



# Shuttle Bus Timetable

## Weekdays

## Weekends / Holidays

學校電話: 04-22053366



Yingcai Campus	07:25*	08:00*	08:30	Shuinan Campus	07:25*	08:00*	08:30
Departs at	09:00	09:30	10:00	Departs at	09:00	09:30	10:00
	10:30	11:00	11:40		10:30	11:00	11:40
	12:10*	12:40*	13:30		12:10*	12:40*	13:30
	14:00	14:30	15:00		14:00	14:30	15:10
	15:30	16:00	16:30		15:40	16:10	16:40
	17:15*	17:40*	18:15		17:15*	17:40*	18:15
	18:40	19:10	19:40		18:40	19:10	19:40
	20:10	20:40	21:10		20:10	20:40	21:10
	21:40	22:10			21:40	22:10	

圖例	12:00	一班車
● 端點站	12:00	兩班車
○ 單側設站	12:00	三班車
	12:00	中停捷運

Note:

- A. Red mark: 2 buses, black mark: 1 bus
- B. Star mark: bus stops at MRT station
- C. See another schedule for weekends and vacations

中國醫藥大學學生會

2021.11修正版

學校電話: 04-22053366



Yingcai Campus	07:25*	08:00*	08:30	Shuinan Campus	07:25*	08:00*	08:30
Departs at	09:00	09:30	10:00	Departs at	09:00	09:30	10:00
	10:30	11:00	11:30		10:30	11:00	11:30
	12:10*	13:00*	13:30		12:10*	13:00*	13:30
	14:00	14:30	15:00		14:00	14:30	15:00
	15:30	16:00	16:30		15:30	16:00	16:30
	17:10*	17:40*	18:15		17:10*	17:40*	18:15
	19:10	20:10	21:10		18:40	19:40	20:40
	22:10				21:40		

圖例	12:00	一班車
● 端點站	12:00	兩班車
○ 單側設站	12:00	三班車
	12:00	中停捷運

Note:

- A. Bus departs during weekends, summer and winter vacations
- B. Star mark: bus stops at MRT station
- C. See another schedule for weekdays

中國醫藥大學學生會

2021.08修正版

# Outlines

- 校園簡介
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# Drug Prevention

Schedule 1	Schedule 2	Schedule 3	Schedule 4
<ol style="list-style-type: none"><li>1. Heroin (海洛因)</li><li>2. Morphine (嗎啡)</li><li>3. Opium (鴉片)</li><li>4. Cocaine (古柯鹼)</li></ol>	<ol style="list-style-type: none"><li>1. Amphetamine (安非他命)</li><li>2. MDMA (搖頭丸、快樂丸)</li><li>3. Marijuana (大麻)</li><li>4. LSD (搖腳丸)</li><li>5. Psilocybine (西洛西賓)</li></ol> <p>台灣管制毒品 Controlled Substance</p>	<ol style="list-style-type: none"><li>1. Etomidate (依托咪酯、喪屍菸彈)</li><li>2. Flunitrazepam (FM2)</li><li>3. Triazolam (小白板)</li><li>4. Buprenorphine (丁基原啡因)</li><li>5. Ketamine (K他命)</li><li>6. K2 (類大麻活性物質)</li><li>7. Nimetazepam (K5、一粒眠、紅豆)</li><li>8. Mephedrone (喵喵)</li></ol>	<ol style="list-style-type: none"><li>1. Alprazolam (蝴蝶片、藍色小精靈)</li><li>2. Lorazepam (蘿拉西洋)</li><li>3. Propofol (牛奶針)</li><li>4. Diazepam (煩寧)</li><li>5. Zolpidem (佐沛眠)</li><li>6. Tramadol (特拉嗎竇)</li><li>7. 5-MeO-DIPT (火狐狸)</li></ol>

**Selling, taking or simply keeping the drug will be regarded as violating the law!**

# Traffic Regulations

## When Facing the Car Accident:



下車查看  
Look Around

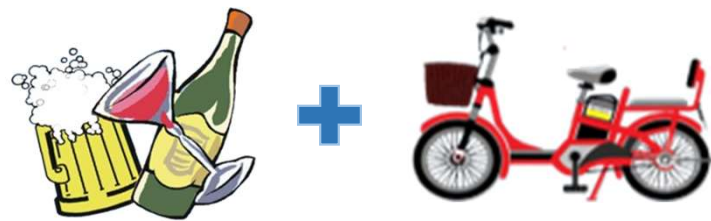


報警處理  
Police 110 / Emergency 119



互留資料(車牌、電話號碼、照相)  
Leave the message  
**Car No.**  
**Cellphone**  
**Take the photo**

## Once Drunk Driving is Caught:



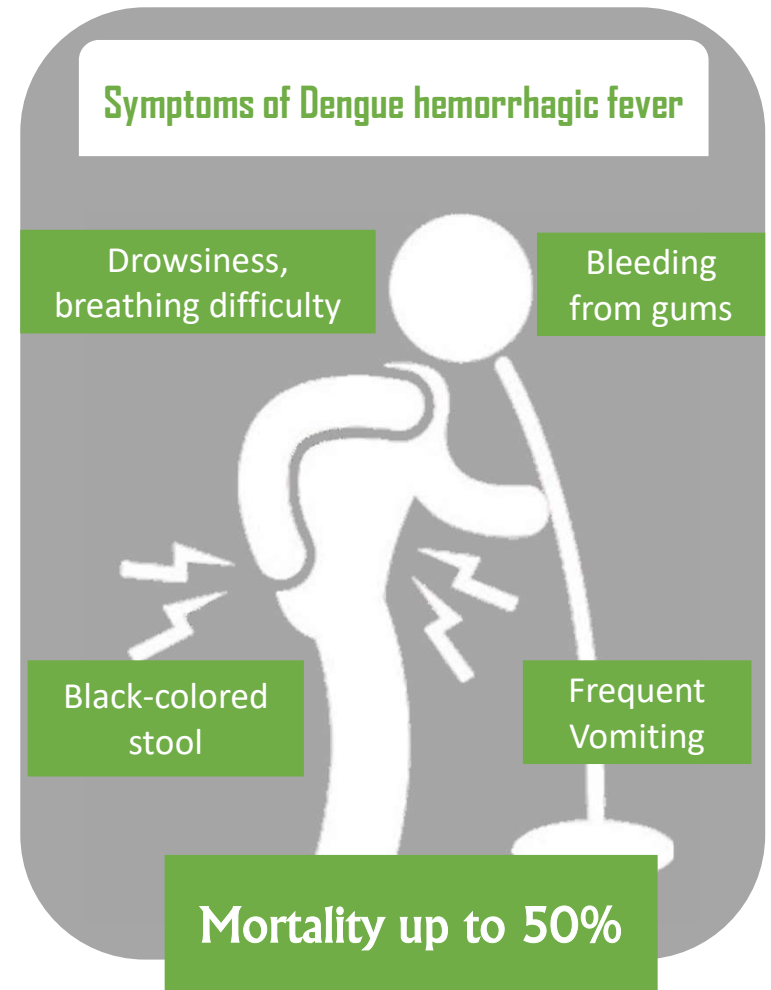
=



1. Up to NT\$ 200,000 penalty
2. Revoke the driver's license
3. 2 years in jail
4. Someone might injured or die
5. Revoke and cancel your ARC

\*Penalty to drunk bike riding is up to NT\$1,200

# Symptoms of Dengue Fever & Ways to Prevent



**Way to prevent:**  
Empty and clean all the water containers to prevent mosquitos from breeding.

# Outlines

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# Safety Reminders

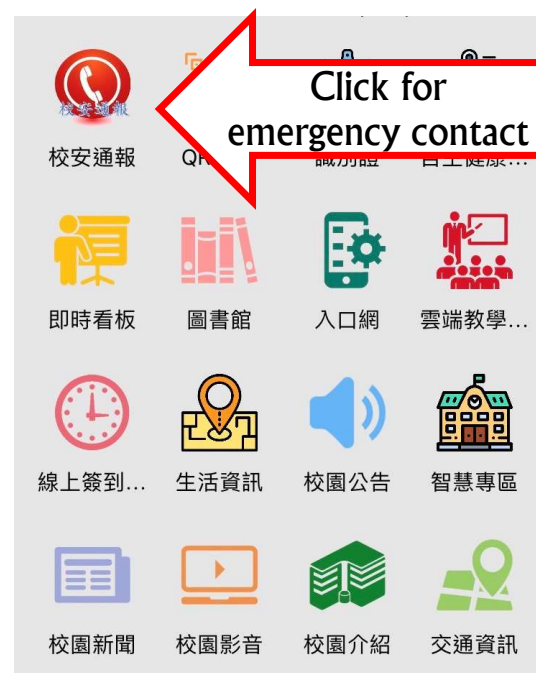
## SAFETY FIRST



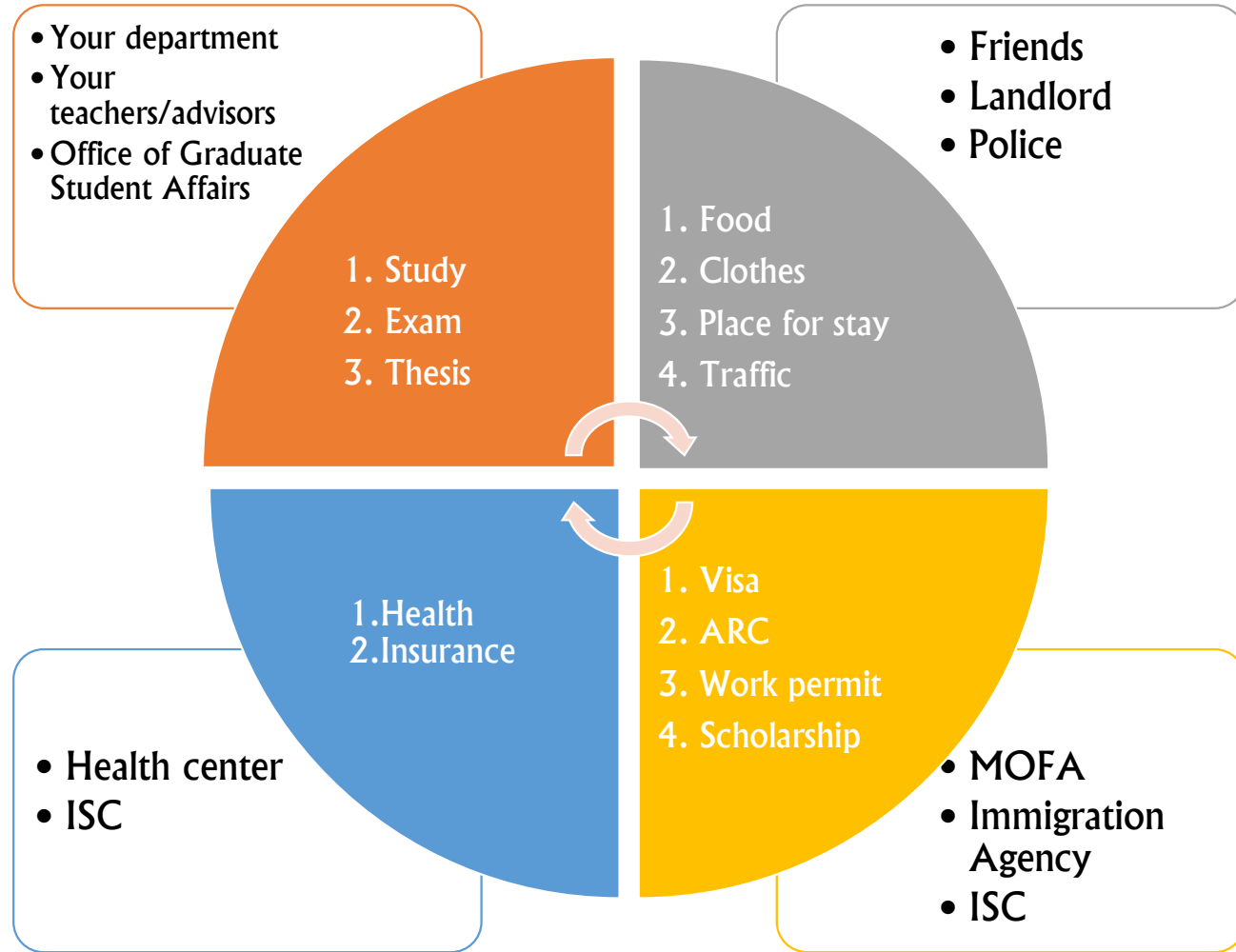
1. Avoid environments/traffic threats: mobile phone, earphones
2. Download CMU App
3. Lock your room, bicycle, motor bike
4. Do not accept drinks put by somebody else
5. Keep somebody notified of your locations
6. Have personal defense options with you: Pepper spray, loud whistles
7. Be aware walking alone at night/ in the dark

# Making Emergency Contact from CMU APP

## Download CMU App



# Who can You Ask for Help?



# Reserving the Consultation Service

The screenshot shows a university portal dashboard with a light blue background. At the top, there are tabs for 'Recently Used' and 'Customize'. Below these are several application icons with labels: '學生基本資料...', '電子簽核系統', '電子公文系統', '職員工線上簽...', 'Space bookin...', 'Employee Inf...', and 'moodle E...'. A 'Category exploration' section is visible, with a red box around the 'Portal Applications(35)' category. Below this, a grid of application tiles is shown. A red box highlights the 'Consult Reservatiopn Syst...' tile in the top right of the grid. A red arrow points from this tile to a red box containing the text 'Apply for Counseling'.

Recently Used Customize

學生基本資料... 電子簽核系統 電子公文系統 職員工線上簽... Space bookin... Employee Inf... moodle E...

Category exploration

未分類(22) Portal Applications(35)

CMU member' s health d...  
CMU member' s health declaration web portal

Space booking system  
Space booking system

Court booking system  
Court booking system

Consult Reservatiopn Syst...  
Consult Reservatiopn System

心理諮商預約系統(管理端)  
心理諮商預約系統(管理端)

Consult Reservatiopn Syst...  
Consult Reservatiopn System

Consult Reservatiopn Syst...  
Consult Reservatiopn System

Employ Info Query

Gp Service Learning Apply  
Gp Service Learning Apply

Self-Health Management S...  
Self-Health Management System

Payment Information  
Payment Information

Consult Reservatiopn Syst...  
Consult Reservatiopn System

**Apply for Counseling**

## 晤談申請表 Apply for counseling

姓名：  
帳號(學號)：  
班級：  
聯絡信箱：  
聯絡手機：  
晤談原因：  
諮詢問題：  
談話期待：  
欲晤談校區：  
預約時間：

**1. Fill out your contact information**

**2. Send verification email**

**3. Complete the verification and click it again**

**4. Topic and expectation of the counseling**

請選擇晤談原因 ▾

<input type="checkbox"/> 01.自我探索	<input type="checkbox"/> 02.情感困擾	<input type="checkbox"/> 03.家庭關係
<input type="checkbox"/> 04.心理疾患或傾向	<input type="checkbox"/> 05.情緒困擾	<input type="checkbox"/> 06.人際關係
<input type="checkbox"/> 07.學習與課業	<input type="checkbox"/> 08.生涯探索	<input type="checkbox"/> 09.生活適應
<input type="checkbox"/> 10.網路沉迷	<input type="checkbox"/> 11.生理健康	<input type="checkbox"/> 12.其他

請選擇晤談地區 ▾

請選擇晤談日期 ▾ 請先選擇晤談地區 ▾ 添加時段

發送驗證信件

請您仔細回想一下，在最近這一星期中（包括今天）  
下列敘述讓您感到困擾或苦惱的程度？

項目	0分 (完全沒有)	1分 (輕微)	2分 (中等程度)	3分 (厲害)	4分 (非常厲害)
1. 感覺緊張不安	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. 覺得容易苦惱或動怒	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. 感覺憂鬱、心情低落	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. 覺得比不上別人	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. 睡眠困難，譬如說難以入睡、易醒或早醒	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
*. 有自殺想法 (不列入計分，額外算分)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Self-Assessment

- Feeling anxious, upset, depressed, inferior
- Having problems to sleep
- Having the idea of committing suicide

總分	說明
0~5分	身心適應狀況良好
6-9分	輕度情緒困擾，建議找家人或朋友談談，抒發情緒
10-14分	中度情緒困擾，建議尋求心理諮詢或接受專業諮詢
15-19分	重度情緒困擾，需高關懷，建議尋求專業心理治療或精神科門診治療
有自殺想法	評分為2分以上時，即建議尋求專業輔導或精神科治療

# Reserving the Clinical Consultation Service

Recently Used Customize

學生基本資料... 電子簽核系統 電子公文系統 職員工線上簽... Space bookin... Employee Inf... moodle E...

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未分類(22) Portal Applications(35)

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Consult Reservatiopn System

Employee Info Query  
Employee Info Que

Gp Service Learning Apply  
Gp Service Learning Apply

Self-Health Management S...  
Self-Health Management System

Payment Information  
Payment Information

Consult Reservatiopn Syst...  
Consult Reservatiopn System

**Reserve clinical consultation**

# Reserving the Clinical Consultation Service

## 身心健康諮詢門診預約系統(Consultation Clinic)

請選擇日期與時段

預約日期(Date of appointment) :

請選擇日期 ▾

預約時段(Timeslot of the appointment) :

請選擇時間 ▾

確認



Tuesday in Yingcai  
Dr. Pei-Chen Chang  
Service in English / Chinese



Thursday in Shuinan  
Dr. Fang-Huei Huang  
Service in Chinese only

# MOE Hotline for International Students



**WE CARE ABOUT YOU**

**教育部 關懷你**

教育部關懷大專校院境外學生在臺的生活與學習，除了校內管道諮詢各項生活、就學事宜外，你也可透過境外學生輔導機制表達意見。

The Ministry of Education is committed to providing a friendly study environment for overseas students and to resolving any issues you encounter while studying in Taiwan. If some issue arises, you should contact your university and you can also reach us here:

 境外學生諮詢平臺信箱  
Our overseas student inquiry window  
**[www.nisa.moe.gov.tw](http://www.nisa.moe.gov.tw)**

 專線電話 **0800-789-007** (中、英、印尼、越南語)  
Hotline - in Chinese, English, Indonesian & Vietnamese



# Outlines

- 校園簡介
  - 交通法規、毒品防制與疾病防治宣導
  - 安全提醒
  - 犯罪防治與協助資源
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# Fraud Prevention



## Don't be fooled !!!

Fraud comes in different forms  
but the analysis results are the same  
**More prevention means lower risks**

### Common patterns of fraud

Posing as government  
or private institution  
(personnel)

- A. Posing as public service institution notice for collecting documents, outstanding payment, involvement in legal case, or other matters
- B. Posing as foreign university in opening courses in Taiwan or study abroad fraud
- C. Posing as a school for scholarship grants

Tax (fee)  
refund (payment)

- A. Consolidated income tax refund fraud
- B. Water charge refund fraud
- C. Motorcycle parking fee scams
- D. Bank audio payment notice
- E. Posing as a telecommunications company to request phone bill payment or return of mobile phone guarantee deposit
- F. Fake mail collection notice

Online marriage and dating

- A. Online dating scams and pornographic ad fraud

Online transactions

- A. Online credit card scams
- B. Online banking remittance scams
- C. Online fake product sales scams
- D. Online shopping scams

Employment scams

- A. Exaggerated and false employment ads
- B. Request for payment of guarantee deposit or other fees
- C. Retention of licenses



# Fraud Prevention

Prevention methods :

## Remember the 3C principles

### Calm down

There is no such thing as a free lunch. Do not let the fraudsters use your greed and fear against you. When you encounter a case of suspected fraud, let go of your greed and calm down.

### Check it out

Any remittance, account change, or password information may be a fraud. Call your family or related authorities for inquiries. Verify facts carefully to prevent fraud.

### Call 165

If you have a question, call for help! Call the 165 anti-fraud hotline of the Criminal Investigation Bureau. Specialists provide services around the clock.



What happens if I fell for it?



Prepare related information of the fraud and report to the local police department. You can also report a case and inquire case processing status on the website of the National Police Agency, Ministry of the Interior.



中華民國僑務委員會

廣告

Fraud prevention information

Fraud prevention information

Website of the Ministry of Justice  
(<https://www.moj.gov.tw/>)

Crime Prevention Guidelines

Website of the Criminal Investigation Bureau,  
National Police Agency, Ministry of the Interior  
(<https://www.cib.gov.tw/>)

# Common Sexual Harassment

- Unnecessary physical touch
- Inappropriate verbal conduct
- Non-verbal act
  - Unwelcome gesture, sound, photos etc.
  - Sexual Bribery
  - Improper chase – stalking, non-stop calling / texting, intimidating, etc.



# When Facing Sexual Harassment, What can you do?

- Believe your instinct (both genders could be victims)
- Search for help (on the spot)
- Request the harasser to stop his/her conduct immediately
- Scenario and keep all the evidence
- Emotional support (This is not your fault)
- Ask for assistance from:
  - Office of Global Affairs ([isc@mail.cmu.edu.tw](mailto:isc@mail.cmu.edu.tw))
  - Committee of Gender Equality Education ([gender-equality@mail.cmu.edu.tw](mailto:gender-equality@mail.cmu.edu.tw))

# How to Avoid being the Harasser?

- Respect (words, attitude, personal space, No is No!)
- Self respect
- Possible impact
  - A fine could be imposed up to NT\$ 100,000
  - Imprisonment up to 2 years
  - Rejection of further ARC extension, or even the cancellation of ARC validity

# Resources

- The Committee of Gender Equality Education (Chinese only):

<https://gender-equality.cmu.edu.tw/>

- Health Center

Providing emotional support, counseling

Contact: (04)2205-3366\* 1260, 1265, 1266, 1267

- Security Center (24/7)

Contact: (04)2202-2205

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# 居留證辦理須知 ARC Information

## 外籍生

- 持居留簽證(Resident Visa)入境後30天內必須申請居留證
- 地址變更必須於30天內更換居留證
- 逾時違規罰款10,000-50,000元

## For International Student

- A foreign national who enters with a residency visa, should apply for an ARC within 30 days after entering into Taiwan.
- In the event that a foreign national changes their address during the period of their residency, they should register the change within 30 days.
- Over-due penalties are between **NT\$ 10,000-50,000**

外籍生簽證樣本  
**VISA Sample**  
(International Student)



Visa Type :  
**RESIDENT**

International Student Code: **FS**  
School: **China Medical University**



居留證  
申請及延期

**ARC**

**Application &  
Extension**

- 目前移民署全面改為線上申請，你可以從這邊直接申請

<https://coa.immigration.gov.tw/coa-frontend/student/entry>

- 請傳收據及繳回舊卡，以領取新卡 (初領者傳收據即可)

- The application or the extension of ARC is now on line.

- Please click in the following link and create your own account for application or extension.

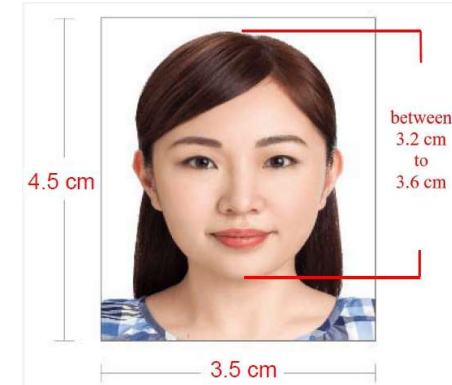
<https://coa.immigration.gov.tw/coa-frontend/student/entry>

- Please send the receipt and the old ARC card (if any) to ISC, so we can collect the new ARC card for you. (If you are the first-time applicant, only receipt is needed).

# 居留證申請 ARC Application (Digital Files)

## 應備文件 (電子檔)

- 兩吋照片
- 護照
- 居留簽證
- 在學證明 (註冊後，從學生資訊系統中下載；或向教務處/研究生事務處申請)
- 非住宿舍者須提供租屋契約
- 費用：1,000元/年



## Required Documents :

- 2-inch photo
- Your passport with **resident visa**
- Enrolment certificate (download in SIS; apply from Office of Academic Affairs or Graduate Student Affairs)
- Proof of residence
- Fees : NT\$ 1,000/year

# Please be aware when applying

效期?

是否為台灣獎學金學生?

自取→台中市第一服務站

收據須從移民署系統下載

Validity: NT\$1000 / Year

Are you a Scholarship awardee? Or tick the blank **ONLY** if you receive MOFA / MOE scholarship

In person → Taichung 1<sup>st</sup> Service Center  
NIA Receipt



# 居留證延期 ARC Extension (Digital Files)

## 應備文件

- 二吋相片
- 在學證明 (向教務處或研究生事務處申請)
- 居留證
- 護照
- 費用: 外籍生 : 1,000元/年

## Required Documents :

- 2-inch photo
- Enrolment certificate (download in SIS; apply from Office of Academic Affairs or Graduate Student Affairs)
- Current ARC
- Passport
- New rental contract if address changed
- Fees: NTD1,000/year

# 居留證延期須知

## ARC Extension Information

- 地址變更必須於**30**天內更換居留證，並附上租賃契約
- 請留意居留證效期，可以於到期前三個月提出申請
- 逾時違規罰款**10,000-50,000**元，逾時超過**30**天（含）以上，需於限期內繳完罰款後離境。
- In the event that a foreign national changes his/her domicile or place of employment during the period of his/her residency, he/she shall apply for registering the change **within 30 days** with a copy of house rental contract.
- International students can apply for ARC extension **3 months before the expiry.**
- Over-due **penalty will be NT\$ 10,000-50,000; If you overstayed more than 30 days, you have to leave Taiwan within the deadline after being penalized.**

# 逾期居留罰款 Fine Amount of Overstaying

逾期居留天數 Duration for Overstay	罰款金額 Fine	限制入境時長 Restriction of Entry	辦理及付款單位 Where to Go and Pay
1 - 10 days	NT\$10,000	None (Overstay for 1 - 90 days)	Immigration office at the airport <b>or</b> Service center, NIA
11 - 30 days	NT\$20,000		
31 - 60 days	NT\$30,000		
61 - 90 days	NT\$40,000		
Over 91 days	NT\$50,000	1 year (Overstay for 91 days – 1 year)	Specialized Team <b>and</b> Service center, NIA
		1 – 3 years (Overstay for 1 – 3 years)	
		3 – 7 years (Overstay for more than 3 years)	

## 居留原因消滅 Absence of valid reasons for residence

- 一旦在台居留原因消滅，移民署將註銷居留證，須於該事實生效後15天內離境或至移民署變更居留事由。
- 畢業後留臺覓職者，須準備畢業證書(正本)及其他居留文件至移民署臨櫃辦理。休學、退學或畢業後未打算留台者，須限期離境。
- 繼續在臺升學者，可以新學校的錄取通知或在學證明辦理線上延期。
- Once the reason for your residence in Taiwan disappears, NIA will revoke your ARC validity. You must leave Taiwan or go to NIA to change the reason for residence within 15 days after the fact takes effect.
- Job-seekers after graduation must prepare the original diploma and other residence documents and go to NIA for application. Those who have suspended their studies, dropped out, or graduated without planning to stay in Taiwan must leave the country as regulated.
- Pursuers for higher education in Taiwan can apply for online extension based on the new school's admission notice or enrollment certificate.

新光人壽外國  
學生健康保險  
Shin Kong Life  
Insurance for  
International  
Students

## 前六個月未加入健保 For the first 6 month

每月NT\$ 435 需於與學雜費一同繳納 (435 x 6 months = NT\$ 2,610)

NT\$ 435 per month, shall be paid together with the tuition fees

- 申請理賠 Required documents for reimbursement

- (for sickness and accident):

1. 申請表 Application form (will be provided in ISC)
2. 收據 The receipt of the payment (original copy)
3. 中文診斷證明 Chinese Certificate of Diagnosis (original copy)
4. 銀行帳戶 Bank account
5. 居留證影本 Copies of ARC
6. 交通事故三聯單 (若有) car accident report from the police officer (if any)

中國醫藥大學  
學生平安保險  
Student  
Accident  
Insurance for  
all Students

每學期210元，與學雜費一同繳納

(NT\$ 210 for one semester, shall be paid together with the tuition fees)

- 申請理賠 Required documents for reimbursement
- for hospitalization and accident ONLY

1. 申請表 Application form (will be provided in ISC)
2. 收據 The receipt of the payment (original copy)
3. 中文診斷證明 Chinese Certificate of Diagnosis (original copy)
4. 銀行帳戶 Bank account
5. 居留證影本 Copies of ARC
6. 交通事故三聯單 (若有) car accident report from the police officer (if any)

## 全民健康保險 National Health Insurance (NHI)

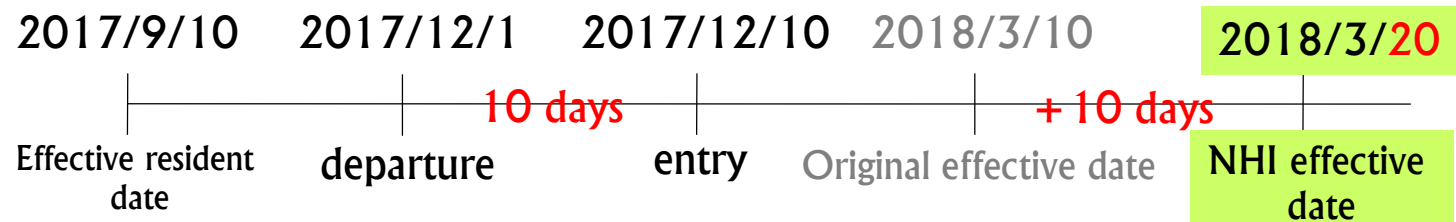
- 資格: 連續居住台灣滿**6**個月，中間只能離境一次，且不得超過**30**天，每月NT\$ **826**，與學雜費一同繳納 ( $826 \times 6$  個月 = NT\$ **4,956**)
- Eligibility: students must have resided in Taiwan for 6 month continuously and can only leave Taiwan **once** within **30** days.
- If you leave, the eligibility will be postponed or canceled.
- NT\$ 826 per month, shall be paid together with the tuition fees ( $826 \times 6$  months = NT\$ 4,956)

## 在台居留起算日 Effective resident date

- 外籍生 international students
  1. 持居留簽證：入境日起算 Resident visa: arrival date
  2. 持停留簽證：居留簽證核准日起算 Visitor visa: resident visa issue date
- If you leave Taiwan in the first 6 month...

### Situation 1: Departure for once, under 30 days

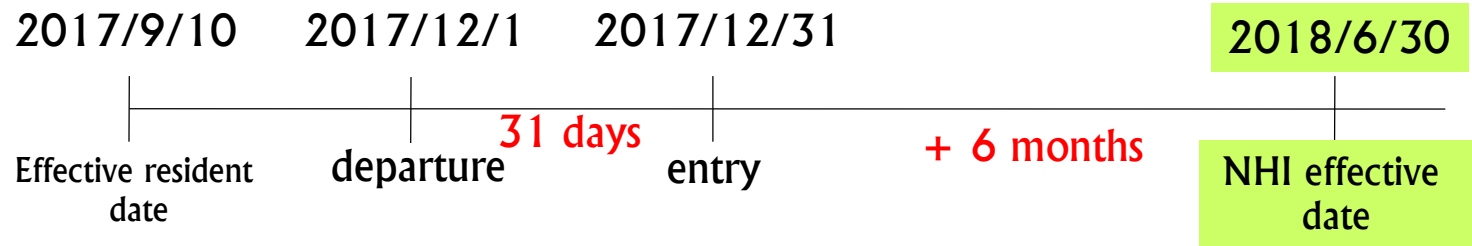
→ the number of your leaving days will delay the effective date



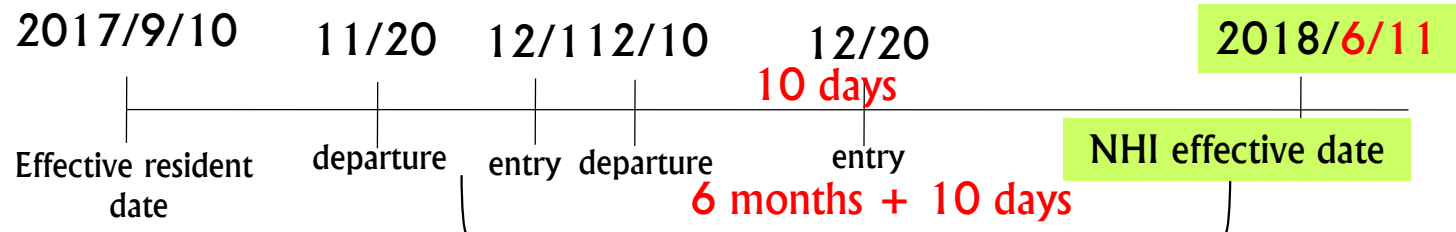
全民健康保險  
National Health  
Insurance (NHI)

- If you leave Taiwan in the first 6 month...

Situation 2: Departure for once, above 30 days



Situation 3: Departure for more than once, below 30 days



# 全民健康保險 National Health Insurance (NHI)

## If you are still confused...

- After ARC issued, NHI administration/Immigration will check your depart/entry record. **We will apply for your NHI card when you are eligible.**
  - Not eligible after 6 month: continue with Shin Kong Life Insurance
  - Advice: Don't take unnecessary leave for more than 30 days!
  - Notes: If you have dependents coming to Taiwan with you, please note that they cannot apply for NHI under the school. You need to take them to the district office nearest to your residence in Taiwan to complete the health insurance enrollment procedures.
- 
- 拿到ARC後，健保局/移民署會審核你的出入境資料。居留連續滿六個月後，國際處會幫你加保。
  - 滿六個月後尚未有加保資格：繼續加保新光人壽健康保險
  - 如果你覺得加入健保很重要：不要出境超過**30**天
  - 請注意：如果你有眷屬一同來台灣，眷屬不能和你一起投保在學校之下。到時候請帶領眷屬前往離你在台灣住處最近的區公所，在那裏辦理健保投保程序。

# 工作證 Work Permit

## Can I work in Taiwan?

- **No**, if you are entitled to a scholarship which states the awardees are **NOT** allowed to work.
- **Graduate students**: Please refer to the official scholarship offer letter for the rules of the scholarship you are receiving.
- **Yes**, if you have a valid work permit and conduct work less than 20 hours per week.
- 領有獎學金的學生，請務必確認自己的獎學金是否有限制。
- 外國學生必須持有有效工作證，且每週工時不得超過**20**小時。

# 工作證 Work Permit

如何申請工作證 How can I apply for work permit?

1. On-line application

<https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=IndexPage>

2. Fees: NTD \$100 (pay at post office and keep the remittance)

3. Complete the on-line application and send out.

4. The validity period could be 1 year.

Required documents: digital files only

- 1) Student ID card (front and back)
- 2) Passport
- 3) ARC (front and back)
- 4) Remittance
- 5) The enrollment certificate (must be uploaded to the file of “others”)

Please email your work permit to [isc@mail.cmu.edu.tw](mailto:isc@mail.cmu.edu.tw) after you receive it.

在台工讀注意事項  
Notes for Working  
Part-Time in  
Taiwan

## Basic Regulation

Working without permit shall be penalized with a fine of between NT\$30,000 - NT\$150,000 and may lose the residence eligibility and be deported.

Your work permit will be invalid once the original qualification for residence (in your case: being an enrolled student) disappears.

## Minimum Wage and Insurance

Minimum Wage of 2025: NT\$190/hour , NT\$28,590/month

Companies with 5 or more employees are required to enroll workers in Labor Insurance.

在台工讀注意事項  
Notes for Working  
Part-Time in  
Taiwan

## Rest

At least 30-minute break shall be given after 4 consecutive hours of work.

## Dos and don'ts when looking for jobs in Taiwan

**Don't:** Pay money, apply for credit card, purchase unnecessary items, leave your ID unattended, sign contracts carelessly, accepts drinks from strangers, work illegally.

**Do:** Bring someone with you, verify all information, remain cautious when uncertain.

# FAQ

# 獎助學金資訊 Scholarships available

研究生處承辦  
In charged by the  
Office of  
Graduate Student  
Affairs (GSA)

## Apply from September

### Outstanding Scholarship

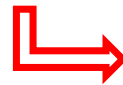
- Eligible to the 1st -year Ph.D. students having advisors.
- NT\$40,000 per month for 3 years.

### Whetstone Scholarship

- Eligible to the 2<sup>nd</sup> to 5<sup>th</sup> -year Ph.D. students.
- Monthly stipend of NT\$ 10,000 for 1 year.

### Graduate Student Assistantship Stipend

- Must be a full-time student and has paid the tuition.
- NT\$ 1,000/month for master and NT\$2,000/month for Ph.D. students (depending on budget of the year).



Apply from the beginning of every semester, money will be given in the middle of the semester.

# 獎助學金資訊 Scholarships available

國際處承辦

In charged by the  
Office of Global  
Affairs (OGA)

## Admission Scholarship

- Full-time students; Not receiving TW Scholarship; IELTS 6.0 for Ph.D.
- Tuition waiver: 4years for Ph.D. & 1year for master
- Monthly stipend of NT\$20,000 for Ph.D. (Working outside the campus is **NOT** allowed)

## Int'l Student Scholarship

- Study in CMU for at least 1 semester.
- Must meet academic requirement.
- Termly stipend ranging from NT\$10,000 ~ NT\$50,000

入學補助獎學金  
重要提醒  
Notes for CMU  
Admission  
Scholarship

Before the 25<sup>th</sup> of  
the previous month

Procedure done  
by OGA

The 1<sup>st</sup>- 5<sup>th</sup> of  
each month

Awardees sign  
for the stipend

The 15<sup>th</sup> of  
each month

Stipend given to the  
awardees  
(Sep.-July or Mar.-  
Jan.)

Before the end  
of 1<sup>st</sup> semester

- Hand in your advisor form
- Or Stipend of 2<sup>nd</sup>  
semester suspended

Before the end  
of 1<sup>st</sup> year

- Hand in English proficiency  
result (IELTS 6.0 or above)
- Or tuition waiver from the 3<sup>rd</sup>  
semester cancelled

其他重要提醒  
Other Important  
Notes

- For Ph.D. scholarship awardees, please follow the regulations:
  - (1) In the 1<sup>st</sup> year, working outside the campus is not allowed excluding ELTA Program.
  - (2) Must inform your advisor and ISC if you will be absent for more than 2 weeks within the semester. Your stipend will not be given if leaving for no reason (being absent from classes / in your lab).

## 找指導教授 Finding the advisor

### (1) How can I find an advisor?

- List from OGA, after-class appointment, director of your department, recommendations
- Advisor consent form (download: <https://ppt.cc/fgHAVx>)

### (2) How can I receive the stipend from my advisor?

- Consider it as one of the topic when meeting the professor
- Make sure you sign the contract

## 教務相關問題

## Questions about Academic Affairs

(1) How to enroll laboratory safety & research ethics?

Please refer to: <https://gsa.cmu.edu.tw/?q=en/node/37>

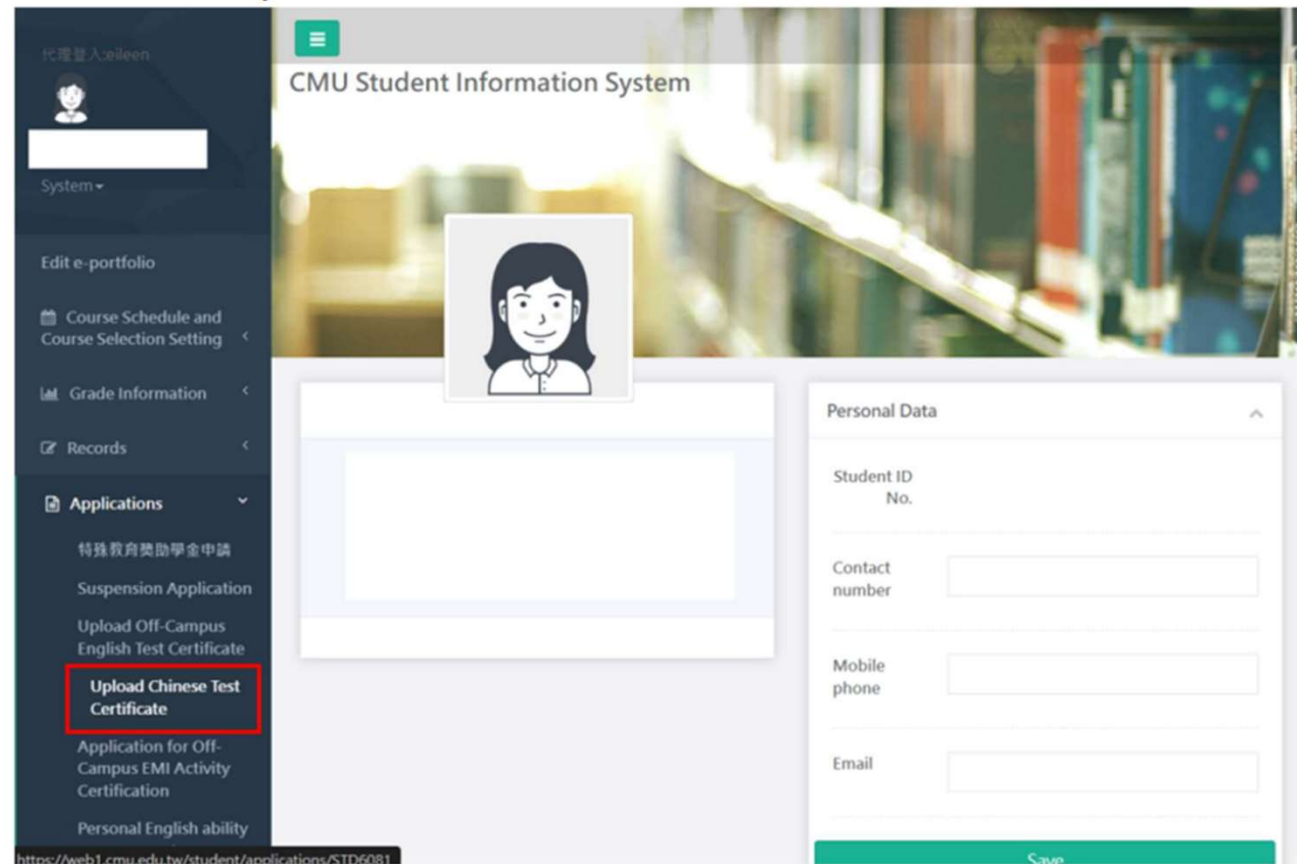
Course of laboratory safety will be given again next semester

(2) What is course withdrawal?

- You may give up courses after midterm (2 courses the most, for bachelor students, at least 9 credits shall remain).
- Withdrawal period: May 5-16
- Log in SIS / Applications / Course Withdrawal

### (3) How can I register Mandarin (Chinese)- taught courses?

\*Submission of TOCFL result (should be B1 level or above) in your student information system



教務相關問題

Questions about  
Academic Affairs

其他問題

Other Questions

## (1) International Joint Degree Programs

Tulane University	MD/MPH
Georgia State University	Dual MS Degree
University of Southern California	MD/MPH
South Dakota State University	dual BS degree (Department of Nutrition)
University of South Carolina	MD/MPH; Dual MS Degree
University of Cincinnati	Dual MS Degree
Mahidol University	M.S./Ph.D.
University of Newcastle	Dual Ph.D. Degree (Department of Nursing)
Chulalongkorn University	M.S./Ph.D.
Griffith University	Dual MS Degree

(2) Is there any subsidy for presenting our papers overseas?

[https://regulation.cmu.edu.tw/statute\\_detail.php?sn=342](https://regulation.cmu.edu.tw/statute_detail.php?sn=342)

Contact Ms.Hsu from OGA  
for further inquiry:  
[tinahsu@mail.cmu.edu.tw](mailto:tinahsu@mail.cmu.edu.tw)

## 其他問題 Other Questions

(3) Does the school help student look for part-time jobs available in the school?

No.

(4) How do I know if I receive the stipend or not?  
(check you mail / passbook)



申請祈禱室權限  
Apply for the Access  
to the Prayer Room



Add ISCCMU as a friend,  
ID: @tap0419v

- Not your Google, ChatGPT or secretary.
- Be specific and polite.
- Make sure that you reach to the right office.
- Do not ask the same questions to different offices at the same time.
- Questions will be answered during the office hour only (8:00-17:00, Monday- Friday)



# Get Connected with the Peers

ISA of CMU  
(Announcements from CMU,  
seminar or other official postings)

Global Vibes: Let's Hang Together



# To Roam in Taichung City

Youbike  
(Free ride for the first 30 minutes)

Taichung free bus fare within 10 km





# Thank you!



國際教育中心 王映凡 & 賴晏翎  
Alexis (Yingcai) & Yen-Ling (Shuinan)  
International Education Center  
Office of Global Affairs

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